



## Meeting Plan

### RAS Submersible Pumps Manufacturer Training Workshop

**Project:** Spring Street Sewage Treatment Plant Upgrades  
Phase #1

**Client:** City of Klamath Falls

**Training Date:** **May 10, 2022**

**Training Time:** 8:00 AM - 11:00 AM

**Location:** Klamath Falls, Oregon

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#### 1.1 Objective

The objective of this training is to provide all plant personnel (Operations, Maintenance and Electrical) with the general knowledge to operate and maintain the equipment. Personnel will understand the functional and technical operation of the equipment, be able to troubleshoot, maintain and repair the equipment and adhere to recommended safety procedures.

#### 1.2 Meeting Agenda

Time	Description
8:00 – 8:15 AM	Introductions and Course Overview
8:15 – 8:45 AM	Safety & General Considerations
8:45 – 9:15 AM	Description of Pumping Equipment
9:15 – 9:45 AM	Pump Monitoring + Start-up, Operation & Shutdown Procedures
9:45 – 10:15 AM	Inspections & Preventative Maintenance
10:15 – 10:45 AM	Testing Techniques & Repair Procedures
10:45 – 11:00 AM	Question & Answer